

Brent Council
Record of Officer Key Decision



DECISION MAKER

Decision Maker: Deputy Director of Finance – Corporate and Financial Planning

Authority for Delegated Decision: (Cabinet Decision or Officer Scheme of Delegation - set out at, [Part 3 of the Constitution](#))

Officer scheme of delegation

DECISION

Decision Title: Authority to Award Contract for Multi-Functional Devices (MFDs) for Shared Technology Services

Date of Decision: 19/12/25

Please confirm that this is a Key Decision?

Yes

If Yes, have the call-in provisions been dis-applied?

Yes - in accordance with the council's urgency procedure, the call-in period has been dissaplied

Describe the decision taken: to award the contract for Multi-Functional Devices (MFDs) for Shared Technology Services

Members consulted: The relevant Shared Service Borough stakeholders have been consulted in relation to this procurement.

Please detail any conflicts of interest declared by any members consulted.

N/A

If relevant, was a dispensation granted by the Chief Executive?

Yes

REPORT

Please confirm that:

- | | |
|------------------------------------------------------------------------|-----------------------------------------|
| a) you have submitted the mandatory report for publication; | Yes <input checked="" type="checkbox"/> |
| b) the report sets out the reasons for the decision; | Yes <input checked="" type="checkbox"/> |
| c) the report details any alternative options considered and rejected. | Yes <input checked="" type="checkbox"/> |

Is all or part of the report exempt from publication?

The report is: Open ☒ Part Exempt ☐ Fully Exempt ☐

If Part Exempt, what sections of the report are not for publication? [Click here to enter text.](#)

Reasons for Exemption:

The report contains:

- ☐ Confidential Information
- ☐ The following category of Information exempt from publication under the Schedule 12A of the Local Government Act 1972, namely paragraph: [select the relevant paragraph](#)

List any relevant background papers: [Click here to enter text.](#)

Officer

Printed Name: Ravinder Jassar

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Signature: *R. Jassar*